

COVID-19 Safety Plan

WORKSITE: 140 10th Avenue, Campbell River

1st Level Protection – ELIMINATION

REVISED March 4, 2022

- Maximum occupancy for this worksite is **45**.
- Common areas may have maximum occupancy limits posted, do not enter if at the limit.
- Masks **MUST** be worn in all common areas.
- MANDATORY WORKER HEALTH CHECKS: Per Provincial Health Officer order, each worker must perform a DAILY health check before entering this worksite, and confirm that none of the following prohibited criteria apply to them.

No one may enter this worksite if they:

- Have been identified by Public Health as a close contact of someone with COVID-19
- Have been told to isolate by Public Health
- Are displaying any of the following new or worsening symptoms:

Fever or chills

Difficulty breathing

Nausea or vomiting

Headache

Cough

Loss of sense of smell or taste

Loss of appetite

Body Aches

Sore throat

Extreme fatigue or tiredness

Diarrhea

2nd Level Protection – ENGINEERING CONTROLS

- Barriers are placed around the reception desk.

3rd Level Protection – RULES and GUIDELINES

- This worksite has rules and guidelines that all workers are expected to follow – see the following documents:
 - **Health and Safety: Cleaning and Disinfecting** (WorkSafeBC)
 - **Help Prevent the Spread of COVID-19: Coughs and Sneezes** (WorkSafeBC)
 - **Help Prevent the Spread of COVID-19: How to Use a Mask** (WorkSafeBC)
 - **Help Prevent the Spread of COVID-19: Handwashing** (WorkSafeBC)
 - **Global Pandemic Precautions AND Next Steps** (John Howard documents)
- If an individual (staff, client, or visitor) is sick or injured, do **NOT** assist the individual until you are wearing appropriate PPE, particularly a mask but also any other PPE, such as gloves, visor, or gown, which may be necessary depending on the nature of the injury or illness.
- Hand sanitizer is kept near the entrance and sign-in iPad to use prior to swiping in/out on the iPad.
- Wash your hands immediately before using shared equipment (kitchen appliances, watercooler, etc.).
- Do not share office supplies/equipment (pens, phone, calculator, workstations, etc.) unless sanitized.
- Avoid using the stair handrail or the lift unless essential for your safety/mobility.
- There are established cleaning protocols in this worksite, including a list of high-touch areas.
- Prior to leaving a washroom, ensure you wash your hands.
- In these times, it is important to take care of your mental wellness as you provide support to clients. Please remember EFAP is available, and managers welcome you to check-in if you are struggling and need support.

4th Level Protection – PERSONAL PROTECTIVE EQUIPMENT

- Masks are provided to all 10th Ave staff. A mask **MUST** be worn in this worksite. Take care of your mask, and use your mask safely. See **How to Use a Mask**.